



COVID-19 Vaccine Guide for Community Partners

Introduction

Communities that are on the front lines and suffered the greatest impacts of the pandemic are prioritized for vaccinations in the State's framework. We are working to ensure that vaccine access, distribution, and outreach prioritize the communities that have the highest rates of infections and death, while following the State and Federal recommendations, which change from time to time. Vaccines are being administered in phases. How quickly we can move through each phase depends on how much vaccine is available. Local health departments have some control within the phases but cannot skip phases or go out of order. All phases are subject to revision by the State.

Alameda County will operate a vaccination POD (Point of Dispensing) at a central location in the Fruitvale neighborhood in Oakland beginning Thursday, February 4, 2021. This POD is intended to primarily serve people who live in the neighborhoods and ethnic communities most impacted by the virus. It will operate Thursday through Saturday, 8am-4pm, with a multi-lingual staff. We will vaccinate people as they become eligible within the Phase and Tier system. Currently, that includes healthcare workers, home healthcare, In Home Support Service workers, and other community health workers. Our outreach will target the most impacted residents countywide. **That's where we need your help.**

As trusted messengers in your community, we ask for your help to share information about who is eligible to get vaccinated at the site and how to sign up. This step-by-step guide is intended to help your organization and community members navigate the on-line sign up and appointment process.

Who is Eligible for Vaccine Appointments

People who are currently eligible for vaccination:

- Healthcare/Public Health workers, including home healthcare workers and community health workers
- In-Home Supportive Services workers

These categories are coming next:

- Age 65+
- Emergency Services workers
- Education workers
- Childcare workers
- Food and Agriculture Workers



How to Sign up on Website

For a YouTube video tutorial: How to Sign Up for COVID Vaccine

<https://www.youtube.com/watch?v=S6dd8s7dtCc&feature=youtu.be>

To get an appointment, you must follow a two-step process. First, sign up on our website to receive an email notification when it's your turn. Second, register at the link provided in the email sent to you, and you will receive an appointment.

- Go to the Alameda County COVID-19 vaccines webpage <https://covid-19.acgov.org/vaccines>
- Click on the Select Language button at the top right if you need translation
- Click on the link for [Alameda County Residents: Get notified when it's your turn](#)
- You will see the [Alameda County Resident Vaccine Notification Form](#). This form helps us prioritize and plan for safe and equitable vaccine distribution in Alameda County. We will notify you when the vaccine is available to your group and send an email with a link to your appointment registration. All responses will be kept confidential and will only be used for planning and outreach purposes. We will not share individual information with anyone. You will not be asked about immigration status.

To fill out the notification form:

- Enter your name.
- Enter your email address. This is required so that you can receive a notice of your appointment. (A community navigator can use their email address to receive the notification and register for eligible residents they're helping.)
- Enter your phone number – this is not required but highly recommended so that we can follow up if needed.
- For "Occupation Sector," click on the category for the work that you do. The categories currently eligible for vaccination are: **Healthcare/Public Health and In-Home Supportive Services**. Coming soon will be: Emergency Services, Food and Agriculture, Pre-school/Day Care, TK to 12 School.
- Enter your age. Coming soon: persons who are 65 and over.
- Enter your Zip Code.
- Select your Race/Ethnicity. You can specify your own by typing in the box.
- Answer the underlying health condition question. Select Yes or No



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- Answer the healthcare coverage question. Select from the list. If you don't have any, type **No**.
- Next, there are two optional questions.
- Check the box to receive a copy of your responses.
- Click Submit and you are done.
- You'll receive an email notification from Alameda County when it's your turn. This email will have a link for registering for your appointment.

To fill out the appointment registration form:

- The link in your emailed notice will take you to a registration form. You can select English or Spanish at the top right of the web page.
- To complete the appointment registration, you'll need to answer the same personal questions as before when signing up for notification.
- And also enter your healthcare insurance information. If you don't have healthcare insurance, select "No Insurance."
- You'll also need to answer some "yes or no" questions about your health.
- Electronically sign your consent. Or if preparing the form for someone, enter the person's name and the navigator's name to indicate consent.
- Then you will receive the options for available appointment times to select.

Residents without computer access and/or with disabilities will be able to call 2-1-1 for assistance with making appointments. This option will be available by later in the week of Feb. 1, 2021.

Special Accommodation for Walk-up Registration

There will be a table at the vaccination site for those needing more assistance or on-site registration.

- Multilingual staff will be available to register people who were not able to register online. Limited slots are available, so we will prioritize people who are eligible within the current Tier and who have higher needs for assistance, including: older adults, people with disabilities, people without computer and internet access.
- There will be a designated area with curb-side vaccination available for people with disabilities and older adults who can't leave their vehicles.

What to Expect at the Vaccination Site



Documents required at your vaccination appointment:

- Photo identification (does not have to be government issued)
- Registration confirmation email (printed out or on smartphone)
- **Option 1:**
 - Work ID badge with photo
- **Option 2:**
 - Combination of
 - Photo ID (driver's license, CA ID, or passport, e.g.) AND
 - Any of the following:
 - Work ID badge without a photo
 - Paycheck stub
 - Letter from employer
 - Other documents that clearly delineate employer or role

Other Important Information for Your Appointment:

You must wear a mask to your vaccination appointment. Safety precautions are in place to protect you from COVID-19 at the appointment.

You may be asked if you're feeling sick. If you are sick, you cannot enter the site or get the vaccine. You must wait until you feel better.

Staff at the vaccination site speak many languages, including Spanish and Mam.

The shot goes in your shoulder muscle.

After the injection, you will be asked to stay 15 minutes to monitor you for safety.

For a day or two after your vaccine, you may feel pain in your arm where you received the injection. A few people feel tiredness, headache, chills, muscle pain, or nausea. This is normal for any vaccine and should be expected as the body builds cells to defend against COVID-19.

- Since it's still possible to become ill with the virus until you've had both doses of vaccine, please continue to follow the prevention guidelines you've heard about since the pandemic started:
- Wear a face covering when you are with people you don't live with
- Keep at least six feet of distance from anyone you don't live with
- Wash your hands often
- Stay home if you are sick
- Avoid gatherings with people you don't live with



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You need two doses of the vaccine. The second dose is due 3 to 4 weeks after the first dose. You will be asked to schedule your second vaccination appointment before you leave.

After the second dose, the vaccine will protect you from developing severe illness, but it may not stop you from spreading SARS-CoV-2 (the virus which causes COVID-19) to others. Until we get enough people vaccinated to protect our entire community, it is critical that everyone—even those who have been vaccinated—continue to wear masks and follow other COVID-19 prevention guidance.

General Education and Resource links

- [Frequently Asked Questions about COVID-19 Vaccines](#)
- [COVID-19 Vaccine Myths and Facts](#)
- [Community Advisory Group](#)
- [Paratransit and COVID-19](#)